

Act

Everyone has a different process for acting. This guide is a rough guide in terms of behavior, attitude, preparedness, and responsibilities.

1. Auditions
 - a. Do not be afraid to ask questions about what the director(s) would like to see from you.
 - b. Take risks, and try to show a diverse talent and professional demeanor.
 - c. Make sure that you have indicated clearly and correctly when you can and cannot rehearse.
2. Accepting a Role
 - a. When a director requests that you confirm acceptance of a role, do this as soon as possible.
 - i. If you neglect to do this in a timely fashion, a director has the right to replace you.
3. Read Through
 - a. Come on time and prepared to work.
 - b. If the director does not provide you a binder or another way of holding a script together, post-read through you should find your own.
4. Rehearsals
 - a. General
 - i. Come on time to rehearsals. If you are unsure about the start time of a rehearsal, ask rather than guessing randomly.
 - ii. Be prepared. Always have a pencil and paper or some other way of taking notes.
 - iii. Do not be afraid to ask questions and take risks, but remember that all directors have their own preference for how and when you do this.
 - b. Off-Book
 - i. Be off book by the appointed date.
 - ii. Take line notes seriously, and never leave behind the physical note- keep it with your script.
 - iii. Keep track of how many line calls you have, and improve with each rehearsal.
 - c. Tech Week
 - i. As always, come on time and prepared.
 - ii. Sign in when you arrive.
 - iii. Promptly prepare for the rehearsal.
 - iv. Be courteous and respectful towards the tech crew.
 - v. Do not complain when asked to hold or perform other tasks for the purposes of tech.

- vi. During “pauses” when a tech problem is being fixed, maintain a professional demeanor.
- d. Performances
 - i. Be on time to call- or better yet, be early.
 - ii. Sign in upon arrival.
 - iii. Get into costume and make-up as quickly and efficiently as possible.
 - iv. If you wish, do warm ups prior to those called by the director.
 - v. Make sure that you are backstage when necessary.
 - vi. Do not talk back stage in a way that distracts from the action on stage or may delay you or other actors from hearing their entrance cues.
- e. Strike
 - i. You must go to strike. Be on time.
 - ii. Read all safety information emailed out by the Tech Director.
 - iii. Wear closed toes shoes.
 - iv. If you have a valid reason that you cannot complete the tasks you are assigned, speak with the Tech Director.
 - v. You may not leave strike until cleared by both the Tech Director and the head of the crew you were placed on.